

FIRST BAPTIST CHURCH FALL FESTIVAL CRAFT VENDOR APPLICATION



First Baptist Church  
of Bluefield

**FBC Fall Festival**  
**Saturday, September 24, 2016**  
**10am – 4pm**

Business or Organization Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Crafts For Sale \_\_\_\_\_

**Please read the following information. If you understand and agree to the terms of the Fall Festival, please sign this form and mail or email to:**

First Baptist Church  
Attention: Fall Festival  
1325 Augusta Street  
Bluefield, WV 24701

1. All vendor applications must be received by September 16, 2016
2. Only vendors who offer **hand-made or home-made crafts** will be permitted at the Festival.
3. The Fall Festival is a family function. No alcohol, tobacco, drugs, or foul language is permitted. Vendors who do not abide by these rules will be asked to leave.
4. First Baptist Church will review all vendor applications and determine if your booth is appropriate for the festival. Once this decision is made, you will be notified by email or phone call.
5. One (1) six-foot table will be provided for each booth area as well as two (2) folding chairs. If you need more tables, you may bring up to two (2) more similar tables. **Canopies must be securely anchored to the ground with heavy spikes or weights. Small wire stakes will not be allowed.**
6. Set up time is Saturday, September 24, 8am – 9:30am. Please be set up promptly by 9:30am.
7. Tear down will not begin until 4pm. Please do not tear down prior to that time.
8. There is a \$10.00 fee for each vendor spot. Make checks payable to First Baptist Church. Your booth area will be chosen by First Baptist Church.
9. Food will be sold by the Youth Group of First Baptist Church and other food vendors.
10. If you have questions, please contact **Brian Wikle at 304-920-5225.**

I agree to these terms for the Fall Festival scheduled for September 24, 2016 at First Baptist Church, Bluefield, WV

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date